

Effective **Audit** Conversations

Tuesday 25th June 2019

9.30-5pm incl. lunch & refreshments

Venue : Cheadle House

Intersol Global, Cheadle Royal Business Park
Cheadle, Cheshire SK8 3FS

- Are you confident your internal audits are identifying all relevant risk exposures?
- Would you like to reduce the length and number of audit meetings whilst gaining up to 30% more useful detail from them?
- Are you entirely confident managing difficult audit conversations?

This one-day course jointly delivered by ThinkingAudit and Intersol Global is designed to help you plan and hold effective audit conversations and meetings.

Structure, planning, preparation, questioning style and active listening play a vital part in holding effective audit conversations. It is also important that auditors are able to use meetings and interviews to maximum impact to ensure accuracy, fact and detail when information gathering. Using the techniques and tools from this course can also help you raise the profile and reputation of the internal audit function through more productive interactions across the business.

"I wish I'd had this non-technical training and skills years ago at the start of my audit career not at the end of it! Best training in 30 years, absolutely essential"

LEARNING OUTCOMES FROM THIS ONE DAY COURSE INCLUDE:

- Techniques to prepare for effective meetings
- How to engage effectively with auditees using interpersonal communication tools and non-verbal cues
- How to actively listen and ask the right questions to make your meetings more productive
- The techniques of audit cognitive interviewing to deliver more detail
- Ideas on how to handle challenging audit situations and difficult stakeholder conversations
- Enhanced and more reliable note-taking skills
- How to close an audit meeting professionally
- Increasing confidence to carry out the audit role and to manage push-back from auditees

£295^{PP}

EARLY BIRD DISCOUNT **£195^{PP}**
IF BOOKED BY 17TH MAY 2019

BOOK NOW: **Eventbrite** <https://effectiveauditconversationsbooking.eventbrite.com>

Contact: **Rachel Bowden** : rachel@thinkingaudit.co.uk or **Philip Adlem** : info@intersolglobal.com

This one-day workshop attracts 7 CPD points and qualifies for prior learning for those who want to pursue the Ofqual recognised accredited Level 3 Award in Managing Difficult Conversations (DDCA3).



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